

## IEP PREPARATION TOOL FOR PARENTS/GUARDIANS

The Individual Education Plan (IEP) is an important document in BC schools that serves as a roadmap to student success. Individual Education Plans are a requirement under the [School Act](#), mandated by [Ministerial Order 638/95](#) which requires that:

- the IEP is reviewed **at least once** during the school year.
- parents **must be consulted** about the preparation of the IEP.

Parents/Guardians: Use and share this IEP preparation tool to contribute to your child's IEP with the school team.

### SCHOOL TEAMS PREPARE FOR STUDENT IEP'S IN MANY WAYS:

- Observing your child in class
- Talking to your child about their student profile and/or aspirations
- Reviewing historical information (previous assessments or report cards, last year's IEP)
- Completing academic testing
- Completing behavioural checklists

*Parents/Guardians can consider the following in preparation for your child's upcoming IEP meeting:*

#### WHAT ARE MY CHILD'S STRENGTHS?

#### WHAT ARE MY CHILD'S INTERESTS?

#### WHAT MOTIVATES MY CHILD?

**WHAT IS MOST IMPORTANT FOR MY CHILD THIS YEAR IN TERMS OF THE BC MINISTRY OF EDUCATION CORE COMPETENCIES** <https://curriculum.gov.bc.ca/competencies#unpacking>

**RANK BELOW FROM 1 – 3:**



**COMMUNICATION**

The communication competency encompasses the set of abilities that students use to impart and exchange information, experiences and ideas, to explore the world around them, and to understand and effectively engage in the use of digital media.



**THINKING**

The thinking competency encompasses the knowledge, skills and processes we associate with intellectual development and is demonstrated through:

- creative thinking
- critical thinking



**PERSONAL & SOCIAL**

The personal and social competency includes

- positive personal & cultural identity
- personal awareness & responsibility
- social responsibility

**WHAT IS MOST IMPORTANT FOR MY CHILD THIS YEAR IN TERMS OF ACADEMICS?**

- Literacy Skills (reading / writing)
- Numeracy Skills (mathematics)
- Specific Subject Areas(s):

**HELPFUL RESOURCES FOR PARENTS:**

- **Individual Education Plans – A Guide for Parents (BCCPAC)** [https://bccpac.bc.ca/upload/2016/05/iep\\_guide\\_2014\\_0.pdf](https://bccpac.bc.ca/upload/2016/05/iep_guide_2014_0.pdf)
- **Special Education Services – A Manual of Policies, Procedures and Guidelines (2016)**  
[https://www2.gov.bc.ca/assets/gov/education/administration/kinderqarten-to-grade-12/inclusive/special\\_ed\\_policy\\_manual.pdf](https://www2.gov.bc.ca/assets/gov/education/administration/kinderqarten-to-grade-12/inclusive/special_ed_policy_manual.pdf)
- **Competency-Based IEP Meeting Guide (Shelley Moore)** <https://blogsomemoore.files.wordpress.com/2019/04/cb-iep-meeting.pdf>